



Operations Planning Manager

Titan Airways is looking for an Operations Planner to join our team. Reporting to the Head of Operations, this new role will be responsible for shaping the future success of the Operations Planning Department.

Responsibilities include:

- Managing the Operations Planners / Pre-Ops Controller team. Ensuring workloads are balanced across the team and that enquiries and tasks are being dealt with in accordance with the priorities of the business
- Supporting the Head of Operations with managing long term contracts, providing background support, coordination and communications as required
- Evaluating the operational deliverability of commercial requests and highlighting risks across the business
- Liaising with other company departments proactively and reactively to ensure that any issues are addressed that may impact on the future Operation
- Pre-Planning of flights to ensure all necessary arrangements are made, including but not limited to ground handling, fuel, permits, hotels and transport
- Briefing Operations and Flight Operations Personnel on all future flights pertaining any information that may be necessary for the safe conduct of the flight
- Checking NOTAM and other aviation materials for restrictions
- Obtain and maintain internal 'Risk Champion' accreditation so they can ensure a risk assessment has been completed prior to any out of area operations
- Perform on-call duties as part of the Operations On Call Management structure

The following requirements are essential for this role:

- Ability to work Monday to Friday 09:00-17:30, with flexibility to work outside of these hours to manage peaks in workload as well as on-call duties
- Ability to travel or undertake courses away from home base on an occasional basis
- 5 years' working in an Operations Control or Planning Department
- Computer literate, proficient in Microsoft Office Suite
- Right to live and work in the UK
- Ability to provide information to enable five year referencing
- Fully vaccinated against COVID-19 (unless medically exempt)

Additional desirable requirements:

- Previous management role within another airline or aviation company
- Previous experience of both Cargo and Passenger Operations
- Holder of an FAA Dispatch Licence or equivalent Aviation Qualification

To apply, please email recruitment@titan-airways.co.uk with a covering letter and CV before close of business on 30th November 2021